



The Unified Voice of Oklahoma Cities and Towns

# Grants Summit: Steps to Success

November 13, 2024

**Rose State College**  
**Tanenbaum Aerospace And Cybersecurity Center**  
**1720 Hudiburg Dr, Midwest City, OK 73110**

8:30 - 9:00 a.m. Registration

9:00 - 9:10 a.m.

**Welcome & Introductions**

9:10 – 10:10 a.m.

**Step One: Preparing for Grants**

Karl Burkhardt, Town Administrator, Stonewall

10:10 – 10:15 a.m. **Break**

10:15 a.m. – 11:45 a.m.

**Step Two: Resources**

Hear from State and Federal Agencies about available grants and how to apply.

11:45 a.m. - 12:30 p.m.

**Practical Application and Reasonable Expectations**

Karl Burkhardt, Town Administrator, Stonewall  
Jennifer Horn, Grant Administrator, JTS

12:30 p.m. - 1:30 p.m.

**Lunch on your own**

1:30 p.m. - 2:45 p.m.

**Step Three: Grant Writing**

Jennifer Horn, Administrator, JTS

2:45 p.m. - 3:00 p.m. **Break**

3:00 p.m. - 4:00 p.m.

**Step Four: Grant Administration**

Jennifer Horn, Administrator, JTS

4:00 p.m. - 4:30 p.m.

**Q&A**

Karl Burkhardt, Town Administrator, Stonewall  
Jennifer Horn, Grant Administrator, JTS